



Bhavan's Vivekananda College
of Science, Humanities and Commerce
(Sainikpuri, Secunderbad, Telangana – 500094)
Accredited with 'A' Grade by NAAC
Autonomous College – Affiliated to Osmania University
Minutes of the 2nd IQAC Meeting

Date: May 13, 2021

Time: 5:30PM

Mode: Online

Agenda Items:

1. IIQA submission for Re-Accreditation.
2. Review and discussion of draft SSR – presentation by IQAC coordinator.
3. Review of conduct of online classes.
4. Application for extension of autonomous status.
5. Any other points.

The following committee members were present:

<i>Prof. Y Ashok</i>	<i>Principal, Chairman</i>
<i>Prof. PSN Reddy</i>	<i>Expert</i>
<i>Mr. Sreenivas Jasti</i>	<i>Industrialist</i>
<i>Dr. Jyothi Nayar</i>	<i>Member</i>
<i>Dr. K Amuradha</i>	<i>Member</i>
<i>Dr. C Kameswari</i>	<i>Member</i>
<i>Dr. N S Chakravarthy</i>	<i>Member</i>
<i>Dr. Seema Ghosh</i>	<i>Member</i>
<i>Dr. GSVRK Choudary</i>	<i>Member</i>
<i>Mrs. G S Mini</i>	<i>Member</i>
<i>Mrs. Mary Nygi</i>	<i>Member</i>
<i>Mr. G Sreedhar</i>	<i>Member</i>
<i>Mrs. GVS Rajeshwari</i>	<i>Member</i>
<i>Ms. Sindhu Manduri</i>	<i>Student, BA III Yr</i>
<i>Ms. Rithika Charles</i>	<i>Student, MBA II Yr.</i>
<i>Mrs. K Suvarchala Rani</i>	<i>Deputy Coordinator, IQAC</i>
<i>Mrs. B Niraimathi</i>	<i>Coordinator, IQAC</i>

The meeting commenced with a welcome note by the Chairman, Prof. Y.Ashok. He expressed his profound gratitude to Prof. PSN Reddy for his persistent and relentless support and mentoring for NAAC and various other aspects of the college. He appreciated the efficiency of all the Heads of the departments and Criteria In-charges in balancing NAAC work and the conduct of online classes and other co-curricular activities.

He also thanked Mrs. B. Niraimathi for taking charge as the IQAC Coordinator after sudden demise of Dr. K Vasudeva Rao. He informed the student members in the meeting that all their achievements will be reflected in the NAAC Self Study Report.

The following are the items of the agenda discussed by the committee:

Agenda No.1: IIQA submission for NAAC Re-Accreditation:

The Principal, Prof. Y. Ashok, informed all the members that the Stage I of NAAC Re-Accreditation is completed. It included submission of IIQA and answering queries like submission

of University affiliation order for 2020-21, affidavit to clarify regarding the name of the college, etc. He said that the college is in Stage II, i.e., submission of Self Study Report. He also informed the membersthatthe window for the same was opened on the previous day i.e., 12th May 2021, and on the same day Government of Telanganaannounced complete lockdown in the state.

He added that SSR has to be submitted within 45 days from the date of approval of IIQA. He informed that the Self Study Report would be submitted tentatively, by June 15th2021, i.e., at least ten days before the stipulated time.

Agenda No.2:Review and discussion of draft SSR – presentation by IQAC coordinator:

Mrs.B. Niraimathi, IQAC Coordinator made a detailed presentation of the draft SSR. She presented the data of all the seven criteria. The following suggestions were given:

- Prof. PSN Reddy suggested to recheck the number of new courses introduced during the last 5 years in the metric 1.2.1.
- For the metric 3.4.1, Prof. PSN Reddy enquired the mechanism for plagiarism check and Dr. K. Anuradha, Research Coordinator, replied that the college being affiliated to Osmania University, the plagiarism software facility available at the University library is being utilized by the registered PhD scholars for their research paper publications and thesis writing;faculty members and students utilize online plagiarism tools for the publication of papers and project reports.
- In metric 6.5.3 under any other quality audit, Principal advised to include Vigilance and Enforcement Inspection Report conducted by Government of Telangana.

The draft SSR was approved by all the members of the IQAC for submission, subject to the approval of the Governing Body.

Agenda No.3:Review of conduct of online classes:

All the Heads of the departments briefed about the conduct of online classes. The FDP conducted by IQAC of the college in the month of June 2020 on “Building Competency for Online Teaching” helped the faculty members to successfully adapt to online teaching process. The Heads of the departments also mentioned that the faculty members areusing several ICT tools in the teaching and learning process.

Prof. P.S.N. Reddy suggested that feedback on online teaching should be collected from students and an analysis of the difficulties faced has to be made. He added that a questionnaire should be prepared to take the feedback from the students on areas which need improvement.


Agenda No.4:Application for extension of autonomous status:


Prof. Y. Ashok reminded that the college was granted Autonomous status in 2015-16 after the first cycle of NAAC in 2012, we were given autonomous status for a period of six years and that our autonomy expires in June 2021. He informed that we would apply for extension by writing to the UGC about the progress achieved by the college under autonomy; queries asked would be answered after the lockdown ended.

Agenda No.5:Any other points:

Prof.Y Ashok requested the Coordinator, IQAC, Mrs.B. Niraimathi to conduct IQAC meetings on a regular basis and it was resolved that the IQAC meetings would be conducted in the third week of every quarter of the year – precisely, on the third Saturday of January, April, July and October, every year.

As there were no points to discuss the meeting ended at 8.30 pm


Mrs. B Niraimathi
Coordinator, IQAC


Prof. Y. Ashok
Principal